

Clark County Health Department

Administrative Offices 529 East Home Road, Springfield, Ohio 45503

937-390-5600 | ccchd.com | health@ccchd.com



JOB OPPORTUNITY

Job Title	Disease Intervention Specialist (DIS)
Team	Nursing
Supervisor	Nursing Supervisor
Director	Director of Nursing
Programs	Disease Intervention
Funding Sources	Grant funding
Civil Service and FLSA Status	Classified, non-exempt
Appointment Status	Full-time
Grade/Classification	23
Insurance Benefits	Eligible for full-time benefits
Leave Benefits	Eligible for holiday, vacation, personal, sick
Pay Range	\$22.50 - \$35.93
Regular Hours	40 hours per week
Date Posted	07/08/2025
Candidate Review	Rolling basis beginning 07/14/2025

JOB SUMMARY

The Disease Intervention Specialist (DIS) is responsible for conducting partner services and case management for individuals infected with sexually transmitted infections, with a primary focus on HIV and syphilis. This role involves identifying and locating at risk individuals, referring them to medical evaluation and treatment, and linking HIV positive individuals to care. This position covers a multi-county region, requires strong collaboration with healthcare providers, and may involve travel and non-traditional work hours, including home visits.

EDUCATION & QUALIFICATIONS

Bachelor's degree in public health, Biological or Social Sciences, or a related human services field required. Experience working with diverse and underserved populations, including individuals of all genders and ethnicities, LGBTQ+ communities, people living with chronic illnesses, individuals with mental health diagnoses, and those who use substances. Familiarity with public health program implementation and evaluation, training in motivational interviewing, and strengths-based case management is a plus. Ability to obtain certification in venipuncture within 12 months of hire, HIV counseling, Testing and Referral (CTR) within 6 months of hire, and PASSPORT to Partner Services training within 3 months. Must possess a valid Ohio driver's license and have reliable access to a motor vehicle.

ESSENTIAL FUNCTIONS

- Perform comprehensive partner services and case management for individuals diagnosed with sexually transmitted infections (STIs), including HIV and syphilis, by contacting patients and at-risk partners to facilitate testing, treatment and prevention
- Conduct disease investigations from initial notification through contact tracing, including charting all interactions in the Ohio Disease Reporting System (ODRS), interpreting lab results, collecting and transporting specimens, and completing case documentation
- Use motivational interviewing to conduct all mandatory field and phone interviews with clients, including at residences, provider offices, and community settings, to obtain contact information, assess risk behaviors, and provide counseling, education, and referrals to social and medical services

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- Implement client centered interventions that promote access to and retention in medical care; advocate on behalf of clients and help navigate barriers such as transportation, language access, and housing instability
- Collaborate with healthcare providers, local health departments, laboratories, clinics, syringe service programs, and other community organizations to ensure timely diagnosis, treatment, and report of STIs
- Deliver results and link newly diagnosed individuals to HIV care and other supportive services such as mental health, substance use treatment, and housing resources
- Assist public health staff with STI testing and outreach events; contribute to regional awareness campaigns and educational initiatives related to HIV and syphilis
- Ensure compliance with all applicable state and federal laws and public health regulations; stay informed of disease trends and outbreaks at local, national, and international levels
- Actively engage in case review meetings, quality improvement efforts, and training opportunities; assist with mentoring new staff and contribute to regional DIS team activities under guidance from both local and regional supervisors
- Work across a multi-county region with frequent in-state travel, occasional out-of-state travel, and during non-traditional hours, including evenings and weekends as needed

Participates in agency disaster preparedness activities; may be required to report for work outside normal working hours during an emergency; available 24/7 for consultation related to bioterrorism/public health emergencies; meets all public health core competencies as outlined by the position's Supervisor; completes other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

Detail-oriented and possess strong organizational and analytical skills. Proficient in navigating Microsoft Office Suite, particularly Excel, as well as working within various online databases, is essential. Requires the ability to operate effectively while wearing a fit-tested N95 or higher-level respiratory protection, in accordance with safety and health protocols.

This job requires proficiency of computers skills including Microsoft Office (Word, Excel, PowerPoint, Outlook), Adobe Reader, e-mail, electronic calendar, and internet research; ability to compile, consolidate and summarize information; exceptional knowledge and use of English grammar, spelling, written format and punctuation; effective verbal and written communication skills; ability to work independently and as part of a team both in a dependable manner; knowledge of community resources; be able to effusively deal with stress; ability to learn and use a computer and web-based reporting program for completing on-line reports; ability to establish and maintain effective working relationships with other agency and organization representatives; knowledge and skills associated with detailed recordkeeping and reporting procedures; ability to meet multiple deadlines, excellent organizational skills, and adhere to confidentiality requirements.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The demands and conditions described here are representative of those the employee must meet to perform the essential functions of the job.

- Frequently required to sit, stand, walk, talk, write, listen and read in English.
- The employee may infrequently be required to climb, balance, stoop, kneel, crouch or crawl, reach with hands and arms, lift and/or move up to 25 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to focus.
- The noise level of the office is moderate. May occasionally be in environments with high noise levels.

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- Involves travel by automobile to attend meetings with state agencies and community partners. Must have current driver's license valid in the state of Ohio and access to a personal automobile.

ORGANIZATION OVERVIEW

The Clark County Combined Health District (CCCHD) protects and promotes the health of citizens and the environment through the efforts of dedicated and skilled employees and application of sound public health principles. Our role is to identify community health problems; diagnose and investigate health problems and health hazards in the community; and enforce laws and regulations that protect health and ensure safety. CCCHD offers a relaxed, positive, and friendly work environment. Some positions may offer remote working as an option. The work of equity, diversity and inclusion is the work of Public Health. We are committed to a future that is free of health inequities, that promotes the highest level of wellness for the communities we serve, and a diverse and inclusive public health workforce that embodies humility, respect, leadership and service on behalf of, and with, the diverse communities we are privileged to serve.

Interested applicants should send a cover letter, resume, and completed application to:

Shannon Hackathorne

Administrative Assistant to the Health Commissioner & HR Specialist

shackathorne@ccchd.com

Clark County Combined Health District

Administrative Offices at 529 East Home Road

Springfield, Ohio 45503

Applications will be accepted on a continuous basis until the position is filled.