

Clark County Combined Health District (CCCHD)
Division of Environmental Health
529 E. Home Road
Springfield, Ohio 45503
Phone: 937-390-5600 Fax: 937-390-5625

Application for Subdivision Review
Application Fee \$120.00 (Per Lot)

Receipt # _____

Address:	Parcel Number:
Property Location (If No Address): N/S/E/W Side of _____ Feet N/S/E/W side of _____ Or: N/W/E/W Corner of _____ and _____	
Check Type of Lot Review Requested: <input type="checkbox"/> New Lot <input type="checkbox"/> Lot with Existing Home	
Number of Lots _____ Acreage of Proposed Lots _____ Acreage of Original Lot _____	

Applicant Information:

Name			
Address	City	State	Zip
Telephone Number	Cell Phone Number:		

Owner information, if different from applicant:

Name			
Address	City	State	Zip
Telephone Number:	Cell Phone Number:		

By signing this permit, you agree to abide by any and all state laws and regulations and by regulations set forth by the Clark County Combined Health District.

Applicant Signature:	Date:
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For Health Department use only:

Application Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	Inspector Signature:	Date:
Approval Stipulations:		

Below is a checklist to assist you in assuring that your application is complete. Submission of incomplete applications may result in delays in the review of your proposed subdivision. For more information refer to our document titled "Guidance for Subdivision Review Process".

For Lots with an Existing Home

- Are the corners of your proposed lot(s) marked or staked?
- Have you attached a scaled drawing showing the location of proposed lot lines, the acreage of each proposed lot and total land area, and the location of easements, utilities, structures, wells, foundations, roads, drainage features, and water bodies?
- Does the existing home/building have a designated replacement area for the sewage treatment system on file at the health district?
- If you do not have a designated replacement area, for the sewage treatment system, on file, have you attached a soil evaluation, from a qualified soil scientist, designating a replacement area for the sewage treatment system?

For Lots for New Construction

- Are the corners of your proposed lot(s) marked or staked?
- Have you attached a scaled drawing showing the location of proposed lot lines with details on the site conditions including vegetation and drainage features, the acreage of each proposed lot and total land area, and the location of easements, utilities, structures, wells, foundations, roads, drainage features, and water bodies?
- Does your scaled drawing include identification of one or more system type(s) that may be feasible for the proposed lots?
- If your subdivision proposal is for three or more lots, does your scaled drawing have topographic detail with one foot contour lines?
- Have you attached the completed soil analysis from a qualified soil scientist?
- If your subdivision proposal is for five or more lots, have you attached the required written consultation from the Ohio Environmental Protection Agency?

Please be aware that the above items are necessary for preliminary review of your proposed subdivision. In order to receive final approval of your proposed subdivision, the CCCHD must review a final survey prepared by a registered professional surveyor.